



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PURCHASE ORDER

PR No. 02-0101-2023-09-M0444

Supplier : <u>AGF ELITEGROUP DISTRIBUTION, INC.</u>	P.O. No. : <u>2023-10-361</u>
Address : <u>Dr. 1A &amp; 1B, Bangoy Compound, Saavedra St., Toril, Davao City</u>	Date : <u>10/23/2023</u>
TIN : _____	Mode of Procurement : <u>AMP-NP 53.9</u>

Gentlemen: MS. JONIE ANN A. ORCULLO Reso No. M403 s. 2023

Please furnish this Office the following articles subject to the terms and conditions contained herein:

DEPARTMENT OF ENERGY- Mindanao Field Office, 3rd Flr Tolentino Bldg: Candelaria Ave., Davao City (E. P. OBELIDHON)	Delivery Term : <u>within 30 days upon receipt of PO</u>
Date of Delivery : _____	Payment Term : <u>Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents &amp; issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Budgeting Amount
1	lot	PROCUREMENT OF SERVICES FOR THE RENOVATION OF DESIGNATED PARKING SPACE FOR ELECTRIC VEHICLE AT THE DOE-MFO	1	49,500.00	P49,500.00
	lot	CIVIL WORKS I. Installation of EVCS housing and markings for outdoor protection and labelling of the equipment. a. Enclosure must be durable, all weather-resistant and equipped with lock. b. Preferably fiber glass or any transparent enclosure provided with ventilation for the equipment to be visible by the public. c. Include text or signage that further defines the parking space's purpose. Signage must be suitable for outdoor setup preferable GI Sheet. (See Annex for the sample) d. Provisions of DOE Logo outdoor sticker that could withstand adverse weather condition. II. Painting of designated parking space for the electric vehicle. a. Paint type that is specifically formulated for outdoor use that is durable, color retention, and weather resistant. b. Selection of bright and highly visible colors that contrast well with the surrounding environment. c. Include symbols and indicators to guide drivers within the designated parking area. (See Annex A for sample)			

Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

This PO serves as the Notice to Proceed (MTP) when signed by the Supplier.

Conforme: JONIE ANN A. ORCULLO  
 Signature over Printed Name of Supplier

Very Truly yours: MISO J. GEROCHE  
 Signature over Printed Name of Authorized Official

Nov. 6, 2023

asm/EPO

Director, MFO

Designation

Cluster : \_\_\_\_\_

Items Available : \_\_\_\_\_

ORS/BURS No. : 02-0101-2023-11-0460

Date of the ORS/BURS: Nov. 10, 2023

Amount : P49,500.00

1 of 2  
HELEN C. ROLDAN  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PK No. 02-0101-2023-09-M0444

PURCHASE ORDER

Supplier : AGF ELITEGROUP DISTRIBUTION, INC. P.O. No. : 2023-10-361  
 Address : Dr. 1A & 1B, Bangoy Compound, Saavedra St., Toril, Davao City Date : 10/23/2023  
 TIN : \_\_\_\_\_ Mode of Procurement : AMP NP 53.0

Gentlemen: MS. JONIE ANN A. ORCULLO Reso No. M403 s. 2023  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DEPARTMENT OF ENERGY- Mindanao Field Office, 3rd Flr Tolentino Bldg. Candelaria Ave., Davao City (E. P. OBELIDHON) Delivery Term : within 30 days upon receipt of PO  
 Date of Delivery : \_\_\_\_\_ Payment Term : Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<p>PROCUREMENT OF SERVICES FOR THE RENOVATION OF DESIGNATED PARKING SPACE FOR ELECTRIC VEHICLE AT THE DOE-MFO</p> <p>Terms of Reference:</p> <p>a. Back jobs found within fifteen (15) calendar days shall be replaced/facilitated by the supplier at no cost to the client within seven (7) calendar days upon notification;</p> <p>b. The Contractor shall issue slip/receipt/invoice for services rendered to the client;</p> <p>c. The Contractor price for the overall services requested will be inclusive of any kind of taxes, fees, charges, and other legal extractions;</p> <p>d. The renovation of designated parking space for Electric Vehicle Charging Station will be the following address below:</p> <p>Designated Electric Vehicle Parking Space located at Tolentino 2020 Bldg., Candelaria Ave. Ecoland, Matina, Davao City.</p>	1	49,500.00	P49,500.00
				Less: 5% withholding tax	2,209.82
				2% EWT	883.93
				<b>TOTAL</b>	<b>P 46,406.25</b>

(Total Amount in Words) Forty- Six Thousand Four Hundred Six Pesos and Twenty-Five Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.  
*This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.*

Conforme: \_\_\_\_\_ Very Truly yours: \_\_\_\_\_  
 Signature over Printed Name of Supplier: JONIE ANN A. ORCULLO Signature over Printed Name of Authorized Official: NILO J. GEROCHE  
 Date: NOV. 6, 2023 Designation: Director, MFO

Cluster : \_\_\_\_\_ ORS/BURS No. : 02-10101-2023-11-07460  
 s Available : \_\_\_\_\_ Date of the ORS/BURS: NOV. 20, 2023  
 2 of 2 HELEN C. ROLDAN Amount : P 46,406.25  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit