



Republic of the Philippines
DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)

2022-04-005NTP

NOTICE TO PROCEED

MERATEC ENTERPRISES
UG-38 Cityland Pasong Tamong Condominium,
Pio del Pilar, Makati City

Attention: **Ms. Mary Grace P. Saavedra**
Proprietress

Dear Ms. Saavedra:

In reference to the approved contract awarded through BAC Resolution No. 037 s. 2022 for the contract of "Procurement of the Supply and Delivery of High Performance and Highly Efficient Laptops for the AFETD Locally Funded Projects" in the total amount of Nine Hundred Eighty-One Thousand Pesos Only (Php981,000.00), executed by and between the DOE and MERATEC ENTERPRISES, we hereby issue this Notice to Proceed (NTP) for you to start the implementation of the contract.

Upon receipt of this notice, you shall be responsible in completing the services under the Terms and Conditions of the Contract in accordance with the Implementation Schedule. Please be guided accordingly.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Very truly yours,


FELIX WILLIAM B. FUENTEBELLA
Senior Undersecretary

RECEIVED BY:



Signature over Printed Name

GENERAL MANAGER | MERATEC ENTERPRISES

Position and Company

MAY 4, 2022

Date and Time Received