
	<b>ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION</b>		
	<b>QUALITY MANAGEMENT SYSTEM FORMS MANUAL</b>	Doc. ID	EPMPD-QF-01
		Effectivity date:	xx xxxx xxxx
Page no. 1 of 2	Document Name: <b>BUDGETARY REQUIREMENTS FORM (ANNEX J)</b>	Rev. no.	0

## BUDGETARY REQUIREMENTS

### A. Work and Financial Plan

Activities	Amount per Month (in thousand)											
	1	2	3	4	5	6	7	8	9	10	11	12
1. Wages/Salaries (project staff)												
2. Honoraria (consultants and resource persons)												
3. Support for the conduct of activities related to the project, such as: <ul style="list-style-type: none"> <li>Capacity building: Seminars/workshops/trainings</li> <li>Researches</li> <li>Public forum/consultation</li> <li>Engagement with partners and other stakeholders</li> <li>Benchmarking (national international)</li> </ul>												
4. Procurement of Supplies and materials												
5. Communication and advocacy												
6. Publication (reproduction of report and other documents)												
7. Administrative Cost												

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## B. Detailed Line-Item Budget

Items/Particulars	Amount	
<b><i>Maintenance and Other Operating Expenses (MOOE)</i></b>	<b>Counterpart</b>	
	<b>Institutions</b>	<b>DOE</b>
1. Wages/Salaries (project staff)		
2. Honoraria (consultants and resource persons)		
3. Support for the conduct of activities related to the project, such as: <ul style="list-style-type: none"> <li>• Capacity building: Seminars/workshops/trainings</li> <li>• Researches</li> <li>• Public forum/consultation</li> <li>• Engagement with partners and other stakeholders</li> <li>• Benchmarking (national international)</li> </ul>		
4. Procurement of Supplies and materials		
5. Communication and advocacy		
6. Publication (reproduction of report and other documents)		
7. Administrative Cost		
<b>TOTAL</b>		

NAME OF REPRESENTATIVE : \_\_\_\_\_

POSITION : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

DATE : \_\_\_\_\_