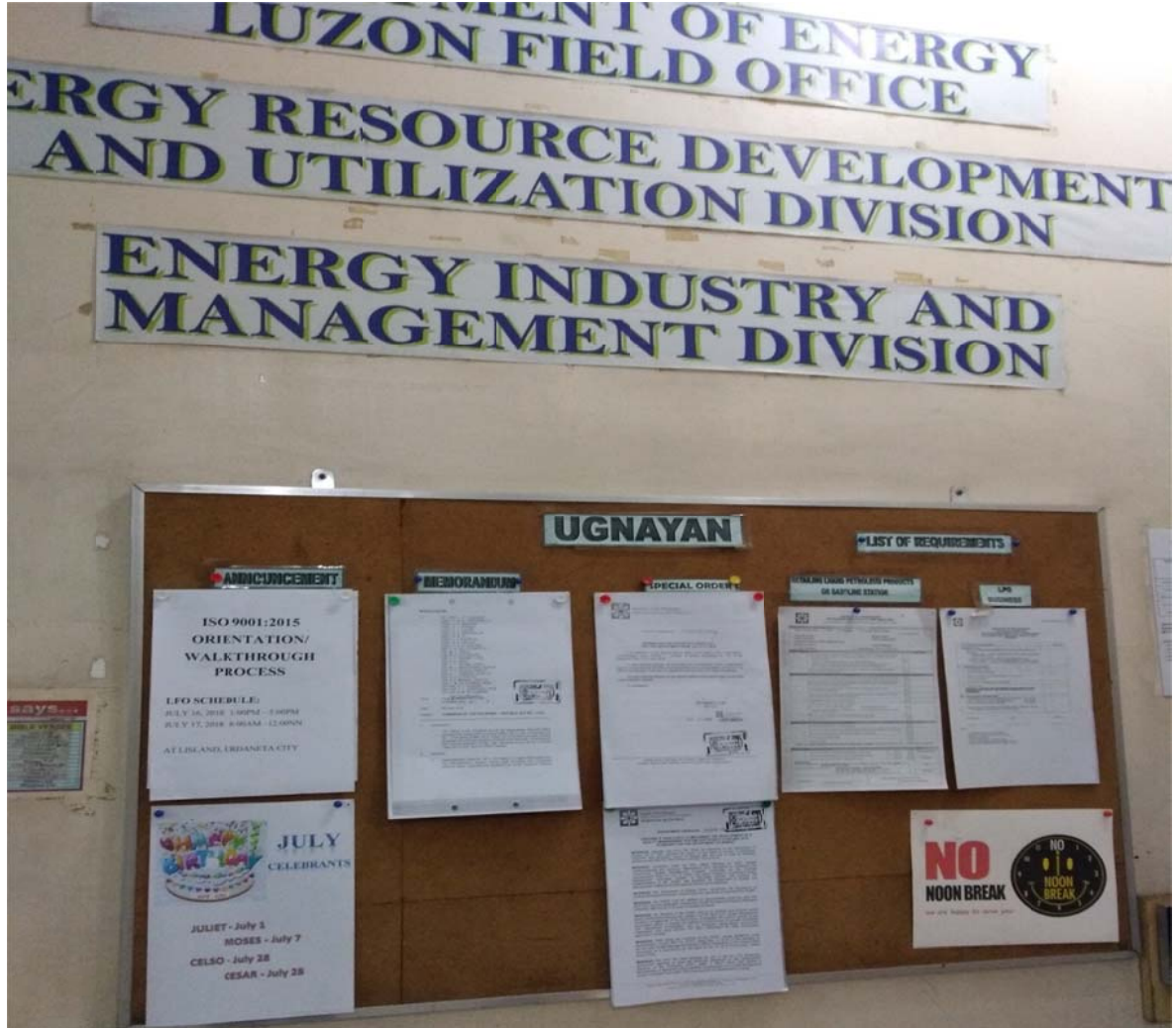


PROCESS WALKTHROUGH and 5S GOOD HOUSEKEEPING APPRAISAL



Documents were properly labelled and neatly posted in the bulletin board.



The office space of VFO is spacious with a very comfortable lounge for visitors



In view of the limited availability of modulars, the VFO installed additional cubicles in cutom made, painted in green for a conducive work space of staff



This table need to do 5S



This table is a good sample for a model table compliant to ISO requirements but still can be improved based on the standard to be formulated (i.e, removal of dragon figurine above the computer CPU)



Piles of documents in boxes on the floor due to limited filing cabinets for records keeping.







July 17, 2018 – Continuation of ISO Activities

DEPARTMENT OF ENERGY

Activity: Technical Guidance on QMS Implementation-Luzon Field Office
 Bureau/Service/Office: Energy Policy and Planning Bureau
 Focal Person: Director Patrick T. Aquino, CESE

Date: 17 July 2018
 Time: 8:00pm to 1:00pm
 Venue: Lisland Rainforest Resort, Pangasinan

ATTENDANCE SHEET

No.	NAME	GENDER		OFFICE	POSITION	CONTACT NO.	E-MAIL ADDRESS	SIGNATURE
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Advancing gender equality for better governance. Page 10

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Advancing gender equality for better governance. Page 11



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No.	NAME	GENDER		OFFICE	POSITION	CONTACT NO.	E-MAIL ADDRESS	SIGNATURE
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	Terina Mungo	✓		LFO				<i>[Signature]</i>



