## ATTACHMENT 1

# Technical Guidance on QMS Implementation for the DOE-Central Office

Seriously listening to the lectures







## WALKTHROUGH PROCESS

Oil Industry Management Bureau

Director Rino Abad personally met the ISO Team during the walkthrough process



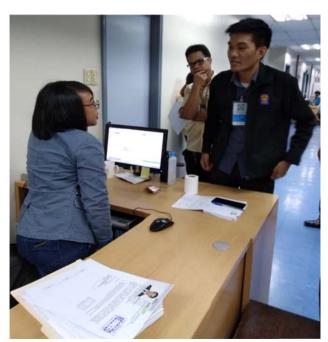


The ISO Team conducted rigid interview with the staff concerned on the processing of applications





Renewable Energy Management Bureau



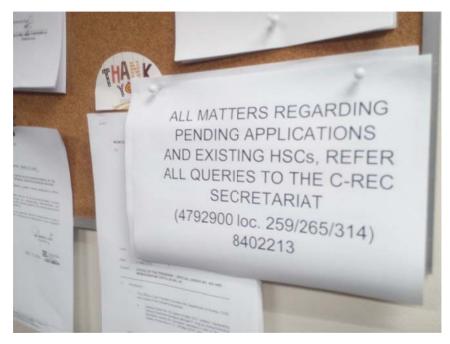
Mr. Ryan Vincent Lim made queries on REMB's process with the receiving staff while Mr. Dante Castillo was seriously looking and hearing the conversation



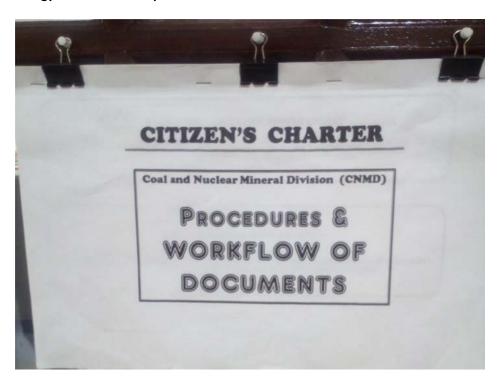
REMB's staff were explaining on the verifications made on CREC procedures in the processing of applications  $\ensuremath{\mathsf{A}}$ 







**Energy Resource Development Bureau** 





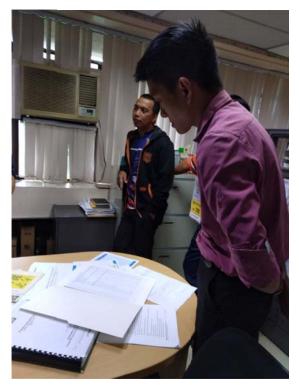




Director Melita Obillo provided support and had a first hand supervision during the walkthrough process conducted by the ISO Team led by Mr. Homer Alcon.



## **Energy Utilization Management Bureau**





Complete documentations and samples of equipment were provided by EUMB staff during the interview





#### **Electric Power Industry Management Bureau**





A courtesy visit by the ISO Team to the Office of the Director was done prior to start of walkthrough process of EPIMB

Ms. Luningning Baltazar of EPIMB welcomed Mr. Homer Alcon during the walkthrough process in their area.



A sample of the template used for MOA preparation was showed to Mr. Alcon.

Mr. Alcon read the document provided during the interview. EPIMB staff made an extensive explanation on the process.





## Administrative Services – General Services Division





## Administrative Services – Records Management Division





Staff showing document with signature of receiving personnel and proper stamping of date and time of receipt

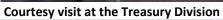




Mr. Alcon appreciated the efforts of Records Division on the proper management and preservation of records.

# Administrative Services – Treasury Division







#### **Administrative Services – Human Resource Management Division**





Interview on the hiring process with HRMD staff by the ISO Team



