



Energy Utilization Management Bureau
Quality Management System

UNBUNDLING STRUCTURE REPORT FORM
(ANNEX B)

| | |
|-----------------|------------------|
| Doc Ref No.: | EUMB-DEVO-QF-008 |
| Effective Date: | xx-xxxx-xx |
| Revision No.: | 0 |
| Page No.: | 1 of 2 |

| | |
|------------------------|--|
| Name of EVCS Provider: | |
| Location of EVCS: | |
| EVCS Mode: | |
| Charging connector: | |

Unbundling Structure

| | | |
|---|---|--|
| Unbundling Method: Please tick the appropriate box (only one) | <input type="checkbox"/> | Fixed fees (monthly fee or annual for the use of charging facilities) |
| | <input type="checkbox"/> | Variable/Consumption fees (per kwh fee of electricity used for charging) |
| | <input type="checkbox"/> | Time-Based Fees (cost per minute charged, cost per hour charged, etc.) |
| | <input type="checkbox"/> | Service-based Fees (cost per use of EVCS facilities) |
| | <input type="checkbox"/> | Cashless payment |
| | <input type="checkbox"/> | Mixed: |
| | <input type="checkbox"/> | <ol style="list-style-type: none"> 1. (please specify as applicable) 2. 3. (add item/s as applicable) |
| Unbundled Structure: | | Amount (PHP) |
| | Electricity Consumption: | |
| | Other Charges (please specify as applicable): e.g., power and service fee, utilization/rent cost, administrative, maintenance, etc. (Sample only) | |
| | Service fee | |
| | Maintenance | |
| | Administrative | |
| | Parking fee | |
| | (add row/s as applicable) | |
| | Value Added Tax (VAT) | |
| Total Amount Due | | |
| Total charging/equivalent fee (e.g., swapping fee) charged to EV user: | (in Pesos per kWh, PHP/kWh or peso per minute, peso per charge, or pesos per month, etc.) | |



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(Company logo)

Sample only

<DD> <Month> <YY> (Date)

DEPARTMENT OF ENERGY
Energy Center, Rizal Drive,
Bonifacio Global City, Taguig City,
Philippines 1632

Attention: DIRECTOR
Energy Utilization Management Bureau (EUMB)
Department of Energy
Tel. No: (02) 8840-2289
Email: doe.eumb@gmail.com

Dear Sir/Madam:

The **<Name of entity/company/organization>**, located at **<Address>**, would like to apply our unbundled charging fee to the Department of Energy (DOE) for approval prior to its operation as commercial use charging station (CUCS). Our EVCS, located at **<specific address>**, will have a charging fee of **<PHP XX.XX>**.

We have attached the accomplished *Annex B – Unbundled Structure Report Form, Annex D – Justification of the Charging Fee*, and other documents supporting the proposed abovementioned charging fee.

Thank you.

Very truly yours,

(Name of the EVCS Provider-Operator)
(Designation)

**Note: This letter shall only be used for new application on the unbundling of charging fee.*