

MEMORANDUM

20 January 2010

TO : ALL DOE EMPLOYEES/APPLICANTS

FROM : E. L. BALAOING
Human Resource Management Division

SUBJECT: ANNOUNCEMENT OF VACANT POSITION

We are inviting qualified applicants (including DOE next-in-rank employees) to apply for the vacant position listed in the attached sheet. Interested applicants must submit their application letters together with their updated personal data sheets (PDS) and recent photo to the Human Resource Management Division on or before 30 January 2010.

Only those who filed their application letters will be considered to this vacant position.

VACANT POSITION

REGION 13: AGENCY: DEPARTMENT OF ENERGY

POSITION: **INTERNAL AUDITOR V**

PLACE OF ASSIGNMENT: INTERNAL AUDIT STAFF

ITEM NUMBER: OSEC-DOEB-IAUD-36-2006

SALARY GRADE: 24

QUALIFICATION STANDARDS:

EDUCATION: MASTERAL DEGREE

EXPERIENCE: FOUR (4) YEARS IN POSITION/S INVOLVING
MANAGEMENT AND SUPERVISION

TRAINING: TWENTY FOUR (24) HOURS OF TRAINING IN
MANAGEMENT AND SUPERVISION

ELIGIBILITY: CS PROFESSIONAL, SECOND LEVEL ELIGIBILITY