



CHECKLIST OF REQUIREMENTS FOR OIL IMPORTATION



DEPARTMENT OF ENERGY

Any person who shall import crude oil and/or petroleum products from foreign countries, free ports and economic zones, whether for trade or for his own use or requirement, shall file a notice prior to actual loading of every importation addressed to:

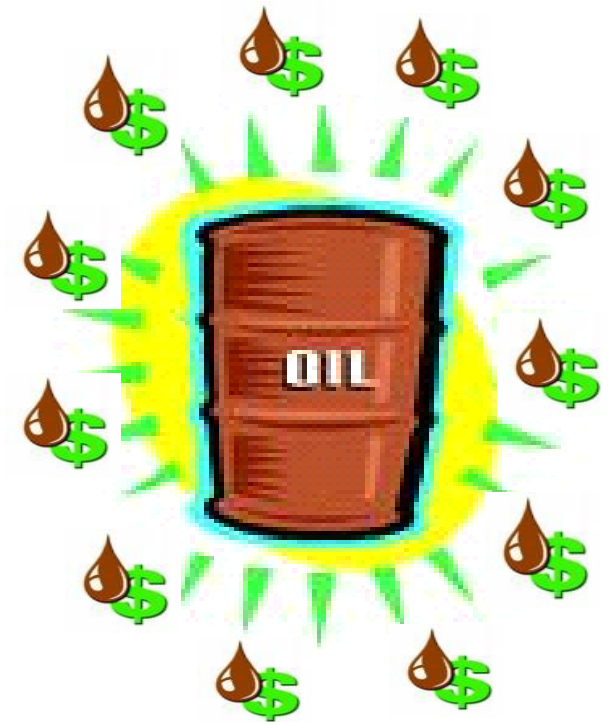
Director **Zenaida Y. Monsada**
Oil Industry Management Bureau
Department of Energy, Energy
Center
Fort Bonifacio, Taguig City
Tel. No. 840-2114
Fax No. 840-2095

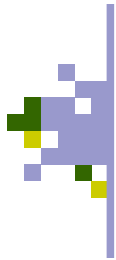
Consumer Welfare and Promotion Office
Ground Floor, Annex Building
Energy Center, Fort Bonifacio, Taguig City
Hotline: (02) 840-2267
Trunkline: (02) 479-2900 loc. 329
www.doe.gov.ph

You may also text in your suggestions,
comments, queries and complaints.

Just type DOE<space><message> and send
to 2920

*for Globe and Smart subscribers ONLY





NOTICE OF REPORTORIAL REQUIREMENT PURSUANT TO REPUBLIC ACT 8479

(DOWNSTREAM OIL INDUSTRY DEREGULATION ACT OF 1998)

□ Type and quantity of Cargo



□ Estimated date of loading and arrival

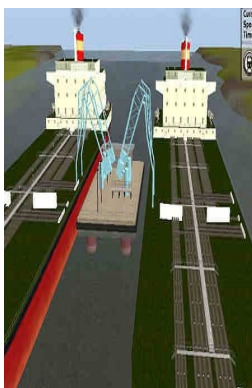
□ Supplier of Cargo



□ FOB price, freight and insurance cost

□ Vessel Particulars

□ Port of Loading and Discharge



□ Guaranteed specification of the product



□ Proforma Invoice

Note: In case of importations of slop/used oils, sludges and similar petroleum products/by-products, such notice shall be accompanied by a clearance from the Department of Environment and Natural Resources-Environmental Management Bureau (DENR-EMB) pursuant to RA 6969, otherwise known as "Toxic Substances, Hazardous and Nuclear Wastes Control Act of 1990).

The importer shall submit to the Bureau the following information/documents:

□ Not later than one (1) working day prior to loading of every importation: details of importation as enumerated above.

□ Not later than twenty (20) working days after unloading of every importation:

□ Bill of Lading



○ Commercial Invoice



○ Final Import Entry Declaration

○ Certificate of Quality issued by the supplier for the actual shipment including the Delivery Receipt or Receiving Report

