

# CHECKLIST OF REQUIREMENTS PRIOR TO EVERY OIL EXPORTATION



**ALL NOTICES SHALL BE  
IN WRITING, ADDRESSED  
TO:**

*Director Zenaida Y. Monsada  
Oil Industry Management Bureau  
Department of Energy, Energy  
Center  
Fort Bonifacio, Taguig City  
Tel. No. 840-2114  
Fax No. 840-2095*



DEPARTMENT OF ENERGY

Consumer Welfare and Promotion Office  
Ground Floor, Annex Building  
Energy Center, Fort Bonifacio, Taguig City  
Hotline: (02) 840-2267  
Trunkline: (02) 479-2900 loc. 329  
[www.doe.gov.ph](http://www.doe.gov.ph)

You may also text in your suggestions,  
comments, queries and complaints.

Just type DOE<space><message> and send  
to 2920

\*for Globe and Smart subscribers ONLY



NOTICE OF REPORTORIAL  
REQUIREMENT PURSUANT  
TO REPUBLIC ACT 8479

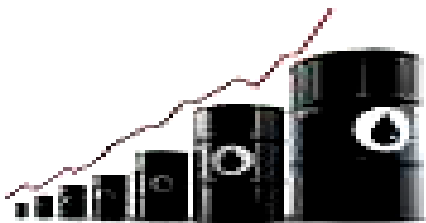
(DOWNSTREAM OIL INDUSTRY  
DEREGULATION ACT OF 1998)

**(Crude Oil and Petroleum Products)**

Any person or entity who shall engage in exportation of crude oil and petroleum products shall submit to the Oil Industry Management Bureau (OIMB) the following information/documents not later than ten (10) working days after the departure of shipment:

Details of Exportation

- Name and address of Exporter
- Type and quantity of cargo



- Loading and discharge ports
- Date of loading and discharge

- Cost of cargo

- Vessel Particulars



- Certificate of Quality



- Export Manifest and Release Certificate

- Bill of Lading

